

**KWAME NKRUMAH UNIVERSITY**

**MEMORANDUM**

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**TO :** ODL (2<sup>ND</sup>, 3<sup>RD</sup>, 4<sup>TH</sup>, 2018, 2019, 2022 & 2021 COHORTS & POSTGRADUATE DIPLOMA AND MASTERS STUDENTS

**FROM :** REGISTRAR

**DATE :** 05<sup>TH</sup> AUGUST 2022

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**SUBJECT :** EXAMINATION REGISTRATION

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**NOTICE IS HEREBY** given to all ODL students scheduled for the August 2022 examinations, that you are required to do online examination registration and printing of examination slips from **Friday, 5<sup>th</sup> August 2022 at 14.30hrs to Wednesday, 10<sup>th</sup> August 2022.**


Further note:

1. Students are required to **clear at least 50% of their outstanding balance** to be eligible to register and sit for the forthcoming examination
2. Students will be required to print out their own examination slip which will be generated after examination registration on the university information system, Edurole. **No student will be allowed into the examination room without an examination slip and without appearing on the online generated register.**
3. Students who will experience challenges with Online examination registration are advised to contact the ICT department on **0977873573, 0976 722935 and 0979 069305.**
4. Students are advised to ensure that they have registered their official names on the student platform, **EDUROLE**, as this information will be used to print Degree Certificates upon completion of study at the university. Therefore, ensure that your Bio-Data on the student platform is accurate. All names should be written in full. No initials e.g.
  - Mulenga B. Lucy or Mulenga Lucy B – **WRONG**

The order in which names are printed on the certificates is as follows, Surname, First Name, Middle names/Other Names. E.g.

<u>MULENGA</u>	<u>BUPE</u>	<u>LUCY</u>
SURNAME	FIRST NAME	MIDDLE NAME

Students are advised to continually check the University website [www.nkrumah.edu.zm](http://www.nkrumah.edu.zm) for information updates.

  
**CHILOMBE POLITY**  
**REGISTRAR**  
**KWAME NKRUMAH UNIVERSITY**

