



KWAME NKRUMAH UNIVERSITY

OFFICE OF THE REGISTRAR

MEMORANDUM

TO : ALL STUDENTS-FULL TIME AND ODL

FROM : REGISTRAR

DATE : 10TH AUGUST 2020

SUBJECT : OUTSTANDING STUDENT FEES

The University has noted that some students have not settled fees for the previous terms which makes it difficult to continue providing services to them.

Therefore, all students with outstanding balances for the previous term(s) are required to settle fees as follows:

- a) Pay at least 50% of the outstanding fees by 31st August, 2020;
- b) After paying 50% of the outstanding fees, sign a Direct Debt Account Clearing (DDACC) form to settle the fees in less than six (06) instalments with a minimum of K1,000 per month. Note that only account holders are required to sign off the DDACC forms.

Only students who will fulfil the above conditions shall be allowed to access services (e.g results, transcripts, e-learning materials, certificates) provided by the University.

Students are advised to check the status of their indebtedness to the University via the student portal <https://www.nkrumah.edu.zm/edurole/>. You may contact our Revenue Office on **0977 380289** should you need any clarification on the status of your account.

CHILOMBE POLITY
REGISTRAR
KWAME NKRUMAH UNIVERSITY

