



## KWAME NKRUMAH UNIVERSITY

### MEMORANDUM

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TO : ODL STUDENTS

FROM : REGISTRAR

DATE : 18<sup>th</sup> APRIL 2024

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SUBJECT : APRIL/MAY 2024 ODL EXAMINATION REGISTRATION

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**NOTICE IS HEREBY** given to all Open and Distance Learning students scheduled to write examinations in **April/May 2024**, that you are all required to do online examination registration and printing of examination slips from **Monday, 22<sup>nd</sup> April 2024 to Friday 26<sup>th</sup> April 2024**.

Further note:

1. Students are required to settle **ALL outstanding balances** to be eligible to register and sit for the forthcoming examination.
2. Students will be required to print out their own examination slip which will be generated after examination registration on the University information system, Edurole. **No student will be allowed into the examination Venue without an examination slip and without appearing on the online generated Examination register.**
3. You are advised to ensure that all your courses appear on the examination slip. **Your courses must be registered as they appear on the published official examination timetable in order for them to appear on your examination slip.**
4. Students who will experience challenges with Online examination registration are advised to contact the ICT Section on **0976 722935, 0972037061 and 0968290409**.

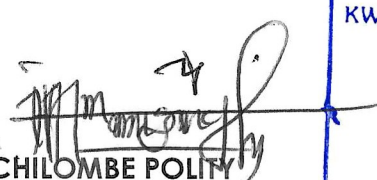
5. Students are advised to ensure that they have registered their official names on the student platform, **EDUROLE**, as this information will be used to print Degree Certificates upon completion of study at the university. Therefore, ensure that your Bio-Data on the student platform is accurate. All names should be written in full. No initials, for example

Mulenga B. Lucy or Mulenga Lucy B – **WRONG**

The order in which names are printed on the certificates is as follows, Surname, First Name, Middle names/Other Names. For example

<u>MULENGA</u>	<u>BUPE</u>	<u>LUCY</u>
<b>SURNAME</b>	<b>FIRST NAME</b>	<b>MIDDLE NAME</b>

Students are advised to continually check the University website [www.nkrumah.edu.zm](http://www.nkrumah.edu.zm) for information updates.

PP   
CHILOMBE POLITY  
REGISTRAR  
KWAME NKRUMAH UNIVERSITY

