



**REGISTRAR'S OFFICE  
MEMORANDUM**

**TO :** All Full-Time Students  
**FROM :** Registrar  
**DATE :** 21<sup>st</sup> July, 2024

**SUBJECT :** End of Year Full Time Examinations

TAKE NOTICE that all students with outstanding balances have been permitted to sit for the examinations that are commencing on Monday 22<sup>nd</sup> July 2024.

However, note that access to the results will only be possible upon full settlement of the outstanding balances in issue.

By this memorandum the Information Communication and Technology Manager is directed to unlock the Student Information System to enable the affected students proceed to print the required examinations slips.

Affected students are informed accordingly.

**Polity Chilombe**  
**Registrar**

**Copy:** Vice Chancellor  
Deputy Vice Chancellor  
Chief Financial Officer  
Deans and Directors  
Deputy Registrar – Academic  
ICT – Manager

