



KWAME NKRUMAH UNIVERSITY

MEMORANDUM

TO : 1st (2019 intake), 2nd & 3rd Year FULLTIME STUDENTS

FROM : REGISTRAR

DATE : 7TH OCTOBER 2020

SUBJECT : EXAMINATION REGISTRATION

NOTICE IS HEREBY given to all returning students due for the October 2020 examinations that you are required to do online **examination registration**.

This exercise will commence today Thursday **8th October 2020** at 14hrs and will close on **Friday 9th October 2020 at 18 hours**.

Further note that:

1. Students will be required to print out their own examination slips which will be generated after examination registration on the university information system, Edurole. **No student will be allowed into the examination room without an examination slip and without appearing on the online generated register**
2. Ensure you have registered the correct courses and that you are eligible to sit those courses. Students who will experience challenges with Online examination registration are advised to contact the ICT department on **0977873573, 0976 722935** and **0979 069305**.
3. Students are advised to ensure that they have registered their official names on the student platform, **EDUROLE**, as this information will be used to print Degree Certificates upon completion of study at the university. Therefore, ensure that your Bio-Data on the student platform is accurate. Take note of the following as you do this exercise:
 - All names should be written in full. No initials e.g
Mulenga B. Lucy or Mulenga Lucy B – **WRONG**

The order in which names are printed on the certificates is as follows, Surname, First Name, Middle names/Other Names. E.g.

<u>MULENGA</u>	<u>BUPE</u>	<u>LUCY</u>
SURNAME	FIRST NAME	MIDDLE NAME

Students are advised to continually check the University website www.nkrumah.edu.zm for information updates.


CHILOMBE POLITY
REGISTRAR
KWAME NKRUMAH UNIVERSITY

