



**KWAME NKRUMAH UNIVERSITY**

**MEMORANDUM**

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**TO : ALL 4<sup>TH</sup> YEAR FULLTIME STUDENTS**

**FROM : REGISTRAR**

**DATE : 23<sup>rd</sup> JULY 2020**

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**SUBJECT : EXAMINATION REGISTRATION**

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**NOTICE IS HEREBY** given that all the students due for the July 2020 examinations, that you are required to do online examination registration as follows:

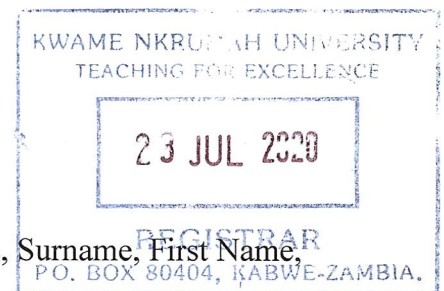
**Group B: 4<sup>th</sup> Year Students only** - School of Humanities and Social Sciences and School of Education – Online Examination registration will close on **Saturday 25<sup>th</sup> July 2020**.

Further note:

1. Students will be required to print out their own examination slip which will be generated after examination registration on the University information system, Edurole. No student will be allowed into the examination room without an examination slip.
2. Students who will experience challenges with Online examination registration are advised to visit the ICT department
3. Any students intending to defer examinations will make their request through their respective School Deans.
4. Students are advised to ensure that they have registered their official names on the student platform, **EDUROLE**, as this information will be used to print Degree Certificates and graduation booklets upon completion of study at the university. Therefore, ensure that your Bio-Data on the student platform is accurate.
  - Take note of the following as you do this exercise:
  - All names should be written in full, no initials. E.g.

Mulenga B. Lucy OR Mulenga Lucy B – **WRONG**

Mulenga Bupe Lucy - **CORRECT**



The order in which names are printed on the certificates is as follows, Surname, First Name, Middle Names/Other Name. E.g.

ZULU

SAMUEL

MASAUO

.....  
**SURNAME**

.....  
**FIRST NAME**

.....  
**MIDDLE NAME**

Students are advised to continually check the University website [www.nkrumah.edu.zm](http://www.nkrumah.edu.zm) for information updates.



**CHILOMBE POLITY**  
**REGISTRAR**  
**KWAME NKROMAH UNIVERSITY**

