



OFFICE OF THE REGISTRAR

TO : ALL OPEN AND DISTANCE LEARNING STUDENTS

FROM : REGISTRAR

DATE : DECEMBER 18, 2024

**SUBJECT : PAYMENT OF 50 % TUITION FEE BEFORE SITTING FOR ASSESSMENT
BEGINNING MONDAY, 23RD DECEMBER, 2024**

Reference is made to the above subject matter.

As you may be aware, beginning **Monday 23rd December, 2024**, you will be assessed in your specific programmes, as enshrined in the Kwame Nkrumah University Academic Calendar. This memorandum serves to remind you to pay **at least 50 %** of your **December 2024 Residential School tuition fees** before that date, failure to which **you will not be allowed** to write any of your assessments. Additionally, failure to pass your Continuous Assessment (CA) entails, you cannot be allowed to sit for your end of year examinations scheduled for April, 2025. Settle your required bills to avoid being inconvenienced.

You are informed accordingly.



Mr. Polity Chilombe

c.c. Deputy Vice-Chancellor
c.c. Chief Financial Officer
c.c. Dean of Students
c.c. Deans and Directors

